


NATIONS SCHOOL *of*
SIXTH FORM STUDIES
NATIONS INC.

STUDENT HANDBOOK

2020 - 2021



For more information contact:
Dr. Brian O'Toole
Nations School of Sixth Form Studies
41 New Market Street, Georgetown
225 4211 director@nations.gy

Message from the Director - Dr. Brian O'Toole



Our belief is that it is mankind's destiny to create a society in which justice is firmly established; the extremes of wealth and poverty are eliminated; racial, social and political prejudice cease to exist; the equality of men and women is established; science and religion are harmonized; the consciousness of the oneness of humanity pervades all mankind; and the diverse nations of the world are fused into one commonwealth. Within such a philosophy education is perceived both as a means of realizing individual potential and as a powerful force in the transformation of society. We invite you to join us in this exciting journey.

Nations School of Sixth Form Studies offers students a competitively priced quality education. Nations School of Sixth Form Studies is dedicated to inspiring academic excellence within a clear moral framework. The facilities provide students with the optimal learning environment geared to helping them develop their full academic potential. Nations' graduates are well prepared for higher education and the world of work. The great majority of graduates go on to prestigious universities all over the world. Many have been offered scholarships and have gone on to pursue careers of distinction.

We believe that academic institutions should be places where character can and should be developed. Nations is founded on a number of basic moral principles, some of which include:

Encouraging others and bringing happiness to their hearts

Investigating truth for themselves

Promoting a love of learning

Celebrating unity in diversity

Developing the capacity to think systematically in the search for solutions to problems.

We invite you to join the Nations family.

Brian O'Toole, PhD, MSc, BSc (Hons), Dip Ed
Director, Nations Incorporated

NATIONS SCHOOL OF SIXTH FORM STUDIES

THE PROGRAMME:

Nations School of Sixth Form Studies is the International Centre in Guyana for Cambridge International Examinations. We offer a wide variety of subjects in the 6th Form.

Advanced Level (AL) Examinations are the leading educational assessment around the world.

A Level syllabi are divided into two parts; the AS Syllabus, which is covered in the first year of 6th Form, and AL which is covered in the second year.

We offer a very broad curriculum at Nations School of Sixth Form Studies. The School also has a service component whereby the students work at least two hours per week on a service project in the school or the wider community.

Nations School of Sixth Form Studies is a preparation for university studies. In addition to academic subjects, the students will also be assisted in research skills, the use of the internet and study skills.

METHOD OF STUDY:

Nations School of Sixth Form Studies provides two routes to the AS/AL Examinations:

Full-Time Study:

Students will attend Nations School of Sixth Form Studies full time and will pursue 3 subjects. The fee for this is G\$366,000 per year. Students also pay a yearly registration fee of \$10,000 and a yearly IT surcharge of \$5,000 or \$8,000 per family. Students provide their own text books.

Part-Time Study

This option is available for students at other schools and the public at large for G\$122,000 per subject, per year.

Distance Education

Nations has developed six AS/AL classes (Business, Economics, Sociology, Psychology, English and Global Perspectives) that can be done online for \$90,000 per semester and an application fee of \$10,000.

FACILITIES:

The Sixth Form is housed in its own prestigious, air-conditioned building. The building is well equipped and has ample space. A modern Computer Lab and well-equipped Science Lab facilitate student learning.

SUBJECTS:

Subjects offered at AS and AL at Nations School of Sixth Form Studies:

SUBJECTS	AS	AL
Art and Design	O	O
Biology	O	O
Business *	O	O
Chemistry	O	O
Economics *	O	O
English Language	O	O
Environmental Management	O	
Global Perspectives & Research	O	O
History	O	O
Information Technology	O	O
Law	O	O
Pure Mathematics	O	O
Physics	O	O
Psychology *	O	O
Sociology *	O	O
Spanish	O	
Travel & Tourism	O	O

*Can also be studied online with tutor support

N.B. At least 6 students are required for an option to be offered.

Students select three subjects at AS/AL. If the timetable allows and they have the required qualifications, they can choose a fourth subject at an additional fee.

FEES: The year is divided into two semesters. Fees are paid in two installments of G\$183,000. Installments are paid as follows:

First installment of \$183,000 on enrollment

Second installment - first week in December

Exam Fees are paid separately and are usually payable in January for exams in May/June and in August for exams in October/November.

Fees are not reduced for students who drop out of classes during the course of the school year.

What are the advantages of studying for the Advanced Subsidiary (AS) qualification?

A Level syllabi are divided into two parts; the AS Syllabus, which is generally covered in the first year of 6th Form, and AL which is generally covered in the second year. Students can choose to study both the AS content and the AL content to gain a full A Level. Alternatively students may choose to study two different AS subjects which together are equivalent to an A Level.

The AS qualification has a number of advantages, namely:

- It increases breadth and avoids narrow over-specialization.
- It provides a staged assessment during the course of an A Level programme. The content of each Advanced Subsidiary syllabus represents the first half of the corresponding A Level syllabus. This reduces reliance on a final examination at the end of two years of study significantly lowering students' anxiety about assessment. The early feedback provided by AS helps the students to set themselves targets and goals.



Students in a Biology Class

OTHER INFORMATION

Course Duration:

Semester One begins on September 11, 2020.

The year is divided into two semesters:

Semester One - September 11 to December 11, 2020

Semester Two - January 4 to April 23, 2021

Please note that some or all classes will continue over the Easter Holidays.

PARENT-TEACHER CONFERENCES

Opportunities for parents to meet with teachers to discuss their child's progress are arranged in Semesters 1 and 2. Parents wishing to meet teachers at other times should make an appointment by calling the school office or sending a note to the teacher.

Academic Expectations:

Students are expected to approach their studies with determination and diligence. A lot of private study and effort is required in order to be successful at exams. Please note that teachers, the Coordinator and/or Director may call a student's parents/guardian if that student misses classes, does not submit work, shows negative attitude to work, etc. Also, such behaviour may hinder a student's chance to write that subject at exams.

Reports:

Reports detailing academic progress will be available at the end of the first and second semesters via PlusPortal.

Transcripts:

The School will provide student transcripts, letters of recommendation etc. at a cost of G\$5,000 per copy.

Disclaimer:

The school is not responsible for any personal property, e.g. cell phones, money, etc. that students bring to school.

SERVICE PROJECT

Introduction

An integral part of the 6th Form is the promotion of service projects on the part of the students. The purpose of the service programme is to empower the students to take responsibility for their own moral growth, to serve others in society and to care for the environment.

The acquisition and development of moral qualities and character is of prime importance in education and is afforded a prominent place in our curriculum. Moral Education should not be viewed as an 'additional subject', but as a means by which our students can develop through their interactions with one another.

It is easy to grasp an intellectual knowledge of something - to be able to memorize and store information that can be retrieved on recall. But to have understood the same information deeply enough for it to become part of us and influence our actions, clearly goes beyond the acquisition of information.

We believe activity is the key. We give our 6th Formers the opportunities to be engaged in activities that enable them to explore and act in a moral domain. When given the opportunity students clarify their own thoughts and behaviours, articulate their motives, explain their own feelings and develop empathy for the feelings of others.

Placement Overview:

A wide range of placements is available for the student to choose from to fulfill this aspect of their 6th Form Programme. The possible placements include:

Within School of the Nations

Special Needs, School of the Nations:

Nations is working on an exciting Brain Rx programme whereby students could be trained to work with a child with special needs. See Dr O'Toole for details.

IHI Programme: Nations has partnered with 100 Million Healthier Lives Project in Boston to work on health and development challenges in the community. See Dr O'Toole for more details regarding this placement.

Mentoring Programme:

Teachers and students of School of the Nations work with more than 60 children from the community who attend classes three afternoons per week. They receive help in the areas of literacy, science, computers, arts and sports. The placement here would entail working about one or two hours per week with a child from the community.

Nursery School, School of the Nations:

The student would assist staff working in the Nursery.

Teaching English as a Foreign Language, School of Nations

There are a number of children at the school from other countries who are not yet fluent in English. The 6th Former would assist here, one hour per week, in helping a child learn English.

If the students choose to pursue one of the above placements at School of the Nations they will be given clear guidance and support from the specialist staff at the school.

Each student is expected to give at least two hours per week to one or more of the above service projects. There is no possibility that students' studies would be "disrupted."

Other

Students are free to suggest any other placement.

Practical Work

Practical work in the school or wider community is an integral part of this course. The service that the students perform gives them the opportunity to observe the challenges that exist in our society. Without this experience the students' understanding is only intellectual.

Placement expectations

Punctuality: the student is expected to reach the placement destination on time each week.

Respectful of supervisor and routines: Students are expected to demonstrate respect and courtesy towards everyone at the placement.

Self-initiating: having been informed of the routines and procedures of the institution it is the responsibility of each student to make himself/herself useful without having to be asked.

Responsible: Each student is expected to demonstrate a mature attitude whilst carrying out his/her responsibilities. This is monitored through teacher supervision as well as the evaluation completed by the assigned supervisor at the end of each placement.

Conclusion

We regard this course as a key element in the 6th Form Programme. We hope you will agree that it will not in any way 'interfere' with the studies of the students. Rather it will give them an opportunity to be of service to others. Mr. Orin Ross is in charge of this project and asks each student to inform him of the selected area of focus by October 1.

Each year we are asked by prospective universities to write testimonials for students. Sometimes there is little we can write apart from the academic performance. This programme gives the student the opportunity to learn, to grow, to develop, and to be of service to others.

RULES

Dress Code

Students must always look neat and appropriately dressed for classes. For all students the dress code is the Nations Sixth Form polo shirt, which can be purchased from the Photocopy Shop located in the compound. Only black or dark blue jeans are allowed.

Students are asked to refrain from wearing:

Extremely short skirts, short pants, ¾ pants, leggings, jeggings or tights

Slippers, Clothing with holes, large earrings or chunky jewelry

Excessive make-up and bright colored nail polish and nail extension

Male students are **not** allowed to wear earrings.

All students must wear enclosed footwear (e.g. sneakers, not sandals)

Conduct

Students are required to conduct themselves with dignity and to ensure that their behavior is appropriate for a school environment.

Students should be on time for all classes. If a student is repeatedly late, they may be denied entry to the class.

Students must show respect for everyone in the school.

Inappropriate displays of affection are not allowed.

No alcohol or prohibited substances are allowed on the school premises. Students are not allowed to consume such substances and present themselves for classes. If such behavior occurs it may result in suspension or even expulsion.

Chewing gum is not allowed on the premises.

Playing of game cards is not allowed.

Gambling in any form is prohibited.

Not Required:

There is no need to bring superfluous electronic equipment to the college as these are unnecessary distractions. Cell phones may be carried at the students' own risk and must be turned off during classes.

DISCIPLINE

The goal at Nations School of Sixth Form Studies is for the students to develop self-discipline and to learn to accept responsibility for their own actions. It is important, therefore, for students to be aware of the rules as stated in this Handbook. Teachers, parents and administrators are all partners in developing self-discipline in the students.

Corporal punishment is strictly prohibited at Nations Sixth Form College. Instead the teachers and administrators will be setting high standards, communicating

expectations about conduct to students and ensuring that students live up to the expectations set for them.

STUDENT SUSPENSION

The following include, but are not limited to, some of the specifications that will lead to student **detention and/or suspension**:

- Willfully damaging school property or property of others
- Profanity, vulgar language or gestures
- Defiance of authority or rudeness to teachers or other members of staff
- Disobedience or loss of control that may be potentially dangerous to other members of the school community
- Highly provocative behaviour including threats, derogatory and inflammatory comments regarding students, their families or their sexual orientation.
- Lack of respect for the integrity of others in the form of copying, cheating, bullying, the invasion of another's property or stealing.
- Forging notes from or signatures of, parents/guardians/teachers/ members of the administration.
- Acts of violence towards members of the school community in the form of fighting.
- Willfully causing physical injury to another person.
- Acts of violence or lewd conduct at school or in the public domain while dressed in the school's uniform.
- The posting of lewd pictures or comments on the internet, cellphones or other devices that can identify you or any other student as a member of the school community
- Possession of any device while in the school compound that the school has prohibited
- Possession of any kind of weapon or any object that can be used as a weapon to cause bodily harm while in school or at any school sponsored activity.
- Immoral behaviour
- Possession of alcohol or illegal drugs in the school compound, while in the school's uniform or at any school sponsored activity.

If a student should repeat any of the actions for which they have previously been suspended or should fail to adhere to the school's expectations over a period of time, he or she will be asked to permanently leave the school. The

following include but are not limited to some specific actions that could lead to **expulsion**:

- Use of a weapon or use of an object as a weapon against another person to cause bodily harm while in school, in the school's uniform or at any school sponsored activity.
- Possession of firearms while in school
- Willfully causing physical injury or serious threats to do so to another person
- Lewd and immoral behaviour in the school compound or in the school's uniform
- Use of alcohol or illegal drugs in the school compound, while in the school's uniform or at any school sponsored activity
- Knowingly being in possession of counterfeit currency.

Interpretation of these rules and their resulting consequences are at the sole discretion of the administration and may depend on the students' level of involvement. An appeal in no way binds the administration to re-examine the particular case or reverse a decision.

SCHOOL PROPERTY

Respect of the school's property is an important principle at Nations School of Sixth Form Studies. Students should neither sit nor write on desks and should treat chairs and other furniture and materials in a careful manner so as not to damage them.

6th FORM STAFF:

The following reflects the caliber of teachers at Nations School of Sixth Form Studies:

Dr. Brian O'Toole has over 30 years of teaching experience and is an international consultant and author. He teaches on the Global Perspectives course.

Dr. Dexter Phillips is returning to School of the Nations as the Chief Executive Officer having taught in various international schools for the past fifteen years.

Mrs. Simone Phillips is also returning to School of the Nations as Principal for the Sixth Form College with a wealth of experience in teaching and learning from various international schools.

Mr. Hodayah Stewart has a Bachelor's Degree in Communication and has over 13 years teaching and counseling experience.

Ms. Ashme Singh holds a LLM and ACCA Affiliate status. She is a dynamic lecturer with 10 years teaching experience.

Mr. Archie Chinnatambi holds a Master's Degree in Finance and Economics from the University of Manchester and a Bachelor's Degree in Liberal Arts from the University of the West Indies. He has been in the teaching profession for over 10 years.

Ms. Mischka White holds a Bachelor's Degree in History with a minor in International Relations and a Post Graduate Certificate in Development Studies. She has been in education for the past 11 years.

Ms. Keisa Bacchus is the head of the Science Department. She holds a Bachelor's Degree in Biology with Distinction. She is an excellent teacher and mentor and has been in the profession for about 12 years.

Ms. Nekivya Blair brings seven years of teaching experience, both locally as well as regionally and holds a Bachelor's degree in Biology from the University of Guyana as well as a Diploma in Education.

Mr. Mark Boodie holds a Trained Teacher's Certificate from Cyril Potter College of Education and has been in the profession for over 31 years.

Mr. Kalesh Ramsaroop has a B.Sc. in Mathematics, a Trained Teacher Certificate (Geography) and holds ACCA Affiliate status. He has 16 years teaching experience.

Mr. Stefan Farier joins School of the Nations with teaching experience in various public and private schools within Guyana and abroad.

NATIONS SCHOOL OF SIXTH FORM STUDIES STUDENTS AND PARENTS:

Dear Students and Parents,

A very warm welcome to Nations School of Sixth Form Studies!

In this section of the handbook which follows, I would like to share with you details on the books that Cambridge recommends for each AS/AL subject we offer.

Each student is expected to purchase his/her copy of the textbook/s required for each subject being studied. Textbooks are generally not available in Guyana and should be sourced overseas, e.g. Amazon, or if known of any student who has done the subject(s) before. Textbooks appearing in **bold** are the core texts, which will be used by teachers. All other listed textbooks are supplementary texts and are optional for students to purchase.

The Cambridge website is www.cambridgeinternational.org . It lists copies of all the syllabi and past exam papers.

We look forward to working with you during the year.

Yours sincerely,



Dr. Brian O'Toole
Director

Nations School of Sixth Form Studies

NATIONS SCHOOL OF SIXTH FORM STUDIES BOOKLIST

***Bold** indicates Core Text

Accounting

Cambridge International AS and AL Accounting 2nd Edition

By Harold Randall et al, Cambridge University Press ISBN 978-1-316-61122-7

Biology

Cambridge International AS and AL Biology 4th Edition

By Mary Jones et al, Cambridge University Press ISBN 978-1-107-63682-8

Revision Guide

By Mary Jones et al, Cambridge University Press ISBN 978-1-316-60046-7

Business

Cambridge International AS and AL Business 3rd Edition

By P. Stimpson, A. Farquharson, Cambridge Uni. Press ISBN 978-1-107-67736-4

Revision Guide

By P. Stimpson, A. Farquharson, Cambridge Uni. Press ISBN 978-1-316-61170-8

Workbook

By P. Stimpson, A. Farquharson, Cambridge Uni. Press ISBN 978-1-108-40157-9

Chemistry

Cambridge International AS & AL Chemistry 2nd Edition

By Lawrie Ryan et al Cambridge University Press, ISBN 978-1-107-63845-7

Revision Guide

By Lawrie Ryan et al Cambridge University Press, ISBN 978-1-107-61665-3

Economics

Cambridge International AS and AL Economics 3rd Edition

By C. Bamford, S. Grant, Cambridge University Press ISBN 978-1-107-67951-1

Revision Guide

By C. Bamford, S. Grant, Cambridge University Press ISBN 978-1-316-63809-5

Workbook

By C. Bamford, S. Grant, Cambridge University Press ISBN 978-1-108-40158-6

English Language

Cambridge International AS & A Level English Language

By S. Jeffrey, M. Rankin Cambridge University Press, ISBN 978-1-107-66227-8

English General Paper

Cambridge International AS Level English General Paper

By Jill Pavich Cambridge University Press, ISBN 978-1-316-50070-5

Environmental Management AS

Geography: An Integrated Approach 4th Edition

By David Waugh, Oxford University Press ISBN 978-1408504079

Global Perspectives and Research

Cambridge International AS & AL Global Perspectives & Research

By David Towsey, Cambridge University Press, ISBN 978-1-107-56081-9

History

Cambridge International AS Level History

By P. Wadsforth, P. Browning, P. Walsh-Atkins & R. Williams
International History 1871–1945 Coursebook 978-1-107-61323-2
History of the USA 1840–1941 Coursebook 978-1-107-67960-3
European History 1789–1917 Coursebook 978-1-107-61324-9

ICT

Cambridge International AS and AL IT

By Paul Long et al, Cambridge University Press ISBN 978-1-107-57724-4

Law AS & AL

Papers 1 + 2: The English Legal System 8th Edition

By J. Martin ISBN: 1471879151

Paper 3: Contract Law 10th Edition

By Elliot & Quinn ISBN: 1292064544

Paper 4: Tort Law 10th Edition

By Elliot & Quinn ISBN: 1292064625

AS Law, 5th Edition

By M. Charman, William Publishers ISBN: 184392417X

A Level Law, 4th Edition

By A. M. Dugdale, Butterworths Publishers ISBN: 0406924058

A Level & AS Law

By M. Hunt, Sweet & Maxwell Publishers ISBN: 0421798300

Cases Materials for Cambridge International AS Law

Sweet & Maxwell Publishers ISBN: 0421876808

Mathematics

AS Pure Mathematics

Cambridge International AS & AL Mathematics: Pure Mathematics 1

By Sue Pemberton et al, Cambridge Uni. Press ISBN 978-1-108-40714-4

Cambridge International AS & AL Mathematics: Pure Mathematics Practice Book

By Sue Pemberton et al, Cambridge Uni. Press ISBN 978-1-108-44488-0

Nelson Pure Mathematics 1 for Cambridge International A Level

By L. Bostock, S. Chandler, Cambridge Uni. Press ISBN 9781 4085 15587

AS Statistics

Cambridge International AS & AL Mathematics: Probability & Statistics 1

By Dean Chalmers et al, Cambridge University Press ISBN 978-1-108-40730-4

Cambridge International AS & AL Mathematics: Probability & Statistics 1 Practice Book

By J. Gilby et al, Cambridge Uni. Press ISBN 978-1-108-44490-3

Nelson Probability & Statistics 1 for Cambridge International A Level

By J. Crawshaw & J. Chambers, Cambridge Uni. Press ISBN 9781 4085 1562 4

AS Mechanics

Cambridge International AS & AL Mathematics: Mechanics

By Jan Dangerfield et al, Cambridge University Press ISBN 978-1-108-40726-7

Cambridge International AS & AL Mathematics: Mechanics Practice Book

By Jan Dangerfield et al, Cambridge University Press ISBN 978-1-108-46402-4

Nelson Mechanics 1 for Cambridge International A Level

By L. Bostock & S. Chandler, Cambridge Uni. Press ISBN 9781408515600

AL Mathematics

AL Pure Mathematics

Pure Mathematics 2 & 3 Revised Edition

By H. Neill & D. Quadling, Cambridge Uni. Press ISBN 978-1-316-60022-1

Nelson Pure Mathematics 2 & 3 for Cambridge International A Level

By L. Bostock & S. Chandler, Cambridge Uni. Press ISBN 9781 4085 1559 4

AL Statistics

Statistics 2 Revised Edition

By S. Dobbs & J. Miller, Cambridge University Press ISBN 978-1-316-60042-9

Nelson Probability & Statistics 2 for Cambridge International A Level

By J. Crawshaw & J. Chambers, Cambridge Uni. Press ISBN 978 140 8515631

AL Mechanics

Mechanics 2 Revised Edition

By D. Quadling, Cambridge University Press ISBN 978-1-316-60033-7

Nelson Mechanics 2 for Cambridge International A Level

By L. Bostock & S. Chandler, Cambridge Uni. Press ISBN 9781408515617

Physics

Cambridge International AS & AL Physics 2nd Edition

By David Sang et al, Cambridge University Press, ISBN 978-1-107-69769-0

Revision Guide

By David Sang et al, Cambridge University Press, ISBN 978-1-107-61684-4

Psychology

Psychology AS Course Text Book

Compiled by Dr. O'Toole (Photocopy)

Psychology AL Course Text Book: Education

Compiled by Dr. O'Toole (Photocopy)

Psychology AL Course Text Book: Abnormal Behaviour

Compiled by Dr. O'Toole (Photocopy)

Cambridge International AS & A Level Psychology

By Julia Russell et al, Cambridge University Press ISBN 978-1-316-60569-1

Psychology AL

Hill G (2009) Cambridge International AL Psychology through Diagrams

Oxford University Press ISBN 9780199180943

Banks, S. R (1995) Educational Psychology

Wadsworth Publishers ISBN 9780314044433

Fontana, D. (1995) Psychology for Teachers

Palgrave ISBN 9780333640661

Lefrancois, G. (1999) Psychology for Teaching 10th Edition

Wadsworth Publishers ISBN 9780534574475

Davison, G. (2009) Abnormal Psychology 11th Edition ISBN: 9780470413340

Jarvis, M. (2003) Angles on Atypical Psychology ISBN 9780748768127

Rosenhan, D. & Seligman, M. (2001) Abnormal Psychology 4th Edition

Norton Publishers ISBN 9780393944594

Sociology

Cambridge International AS & A Level Sociology

By Chris Livesey, Cambridge University Press, ISBN 978-1-107-67339-7

Sociology Themes and Perspectives 8th Edition Student Handbook

By Haralambos and Holborn, HarperCollins UK ISBN: 978-0007498826

Travel and Tourism

Cambridge International AS & A Level Travel and Tourism 2nd Edition

By Sue Stewart et al, Cambridge University Press, ISBN 978-1-316-60063-4